

Procedure to Upload Files to Box.net

Note:

Students need to create an Account with Box.net:

1. Access www.box.net
2. Click on Sign-Up
3. Type your Name
4. Type your email address
5. Place your Password
6. Retype Password to confirm
7. Type your phone number
8. Select the Personal Plan on the left
9. Select - I agree this is for non-commercial use only
10. Click on continue

One member of the group needs to share their email (i.e. Group email created)with their lecturer so that access can be given to Box.net

Saving Files

Students should try to save their files with the surname of each member. Also they should place the names of their files uploaded along with the Blog Address on the written paper to be submitted.

Upload Files to Box.net:

1. Access the website www.box.net
2. Click on Login
3. Type in Username
4. Type in Password
5. You will then see a folder with your group name
6. Click on the Name of your group
7. Click on upload
8. Go to folder where file/files are saved
9. Select file to be uploaded
10. Click on Upload
11. Enter a Comment if you wish
12. Click on Logout when you have uploaded